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# AT&T System 25 Cordless Telephone User Guide

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Cordless Telephone User Guide Prepared by the Technical Publications Group

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## Introduction

This guide lists all of the features available to you from AT&T System 25 through the cordless telephone and provides basic instructions on how to use your cordless telephone to program those features. For a full description of these features, and stepby-step instructions on how to implement them, see the *AT*&*T System 25 Multiline Telephone User Guide.* 

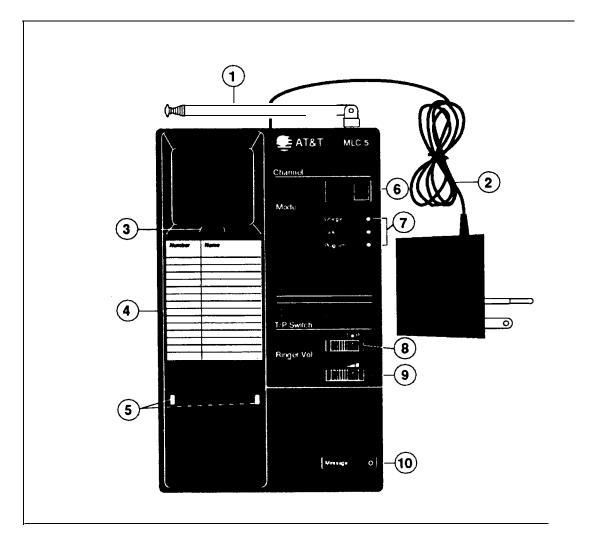
Your cordless telephone is ready to use as soon as it is connected to the System 25. You can still make and receive calls while you are learning to use the System 25 features.

**NOTE:** To ensure optimal operation of your cordless phone, you should make certain that the environmental guides specified for this set have been met.

## **Cordless Telephone Controls**

The following figures show the controls on the handset and base unit of the cordless telephone. See the owner's manual that accompanied your set for more detailed information on how to use these controls.

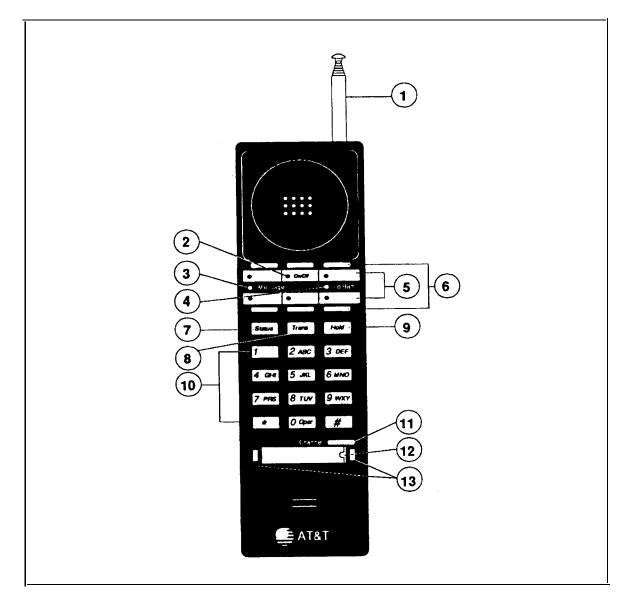
#### **Base Unit Controls**



- 1 Retractable Antenna
- 2 Power Cord with AC Adapter
- 3 Handset Hook
- 4 Directory Card
- 5 Battery Contacts

- 6 Channel Indicator
- 7 Mode
- 8 T/P Switch
- 9 Ringer Volume
- 10 Message Light

#### **Handset Controls**



- 1 Antennas
- 2 On/Off
- 3 Message Light
- 4 Low Battery Light
- 5 Line Card Label
- 6 Line/Feature Buttons
- 7 Status

- 8 Transfer
- 9 Hold
- 10 Dial Pad
- 11 Channel
- 12 Number Card
- **13 Battery Contacts**

## Lights

Your cordless telephone uses red LEDs (light emitting diodes) to indicate the call status for each line. These LEDs normally remain off. They become lit only when you take some action, such as pressing STATUS, ON/OFF, a feature button, or lifting the handset from the base unit. The LEDs flash or blink to indicate different call states, as described below.

A steady light indicates the line or feature in use.



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A slow flashing light indicates an incoming call.

A fast blinking light indicates a call on hold. (An intermittent blinking green light indicates a call held temporarily while being transferred or conference. )

## **Ringing Tones**

System 25 signals you with four distinctive rings. The rings and their descriptions are listed below.

OUTSIDE CALL IIIIII IIIIII (two short rings) Your call is from the attendant or someone outside your company.

ABBREVIATED ALERT III (one short burst of ringing) This can indicate a call on another line; a busy-to-idle reminder; a manual signal; or that your telephone is in program mode.

PRIORITY RING II II IIIIIIIIIIIII (two short rings and one long ring) You are being alerted that your request for Callback can now be completed; or a call is being set up remotely for your phone via a data feature known as Third-Party Call Setup.

#### **Handset Tones**

System 25 signals you with tones that are heard through the handset. The tones and their descriptions are listed below.

CONFIRMATION TONE || |||| (three short tones) Your action has been accepted.

The person you dialed is busy, and has been notified of Call Waiting.

BUSY TONE IIII IIII (repeating on/off tone) The number you dialed is busy.

FAST BUSY TONE III III III (fast repeating on/off tone) The number you dialed was busy, misdialed, or restricted.

QUEUEING TONE **INTERN** (five short tones) Your request for a callback has been confirmed.

DEQUEUEING TONE **IIIII** (three short tones) The extension or outside line that you requested for callback is now available.

### Data Dial Code (DDC)

When your System 25 was installed, Data Dial Codes (DDCs) were assigned to data terminals. If you have a data terminal associated with your System 25, you will receive separate information regarding its use.

### Personal Dial Code (PDC)

Personal Dial Codes (PDCs) were assigned to telephones. In most cases, your PDC is your extension number. If a telephone is shared by two or more people, each person may have been assigned his or her own "floating" extension number (FPDC).

### **Additional Information**

See your System Administrator if you have any questions or would like additional information about your System 25 features.

## **System 25 Features**

The cordless telephone implements nearly all the features normally available on a multiline telephone. (Since the cordless telephone does not have a speakerphone, display, or certain function buttons, some features are unavailable.) See the *AT&T System 25 Multiline User Guide* for a full description of features, and detailed procedures on how to implement them.

Your AT&T System 25 has two types of features: fixed and assignable. A fixed feature is one that is provided on all multiline telephones. An assignable feature is *not* provided automatically on all phones. It must be "assigned" by your System Administrator. Check with your System Administrator as to which features have been assigned to you.

The tables starting on the following page list all the features that can be implemented on the cordless telephone and indicate whether they are fixed or assignable features. Also, due to minor design differences between the cordless telephone and other multiline telephones, there are small operational differences regarding the use of certain features on the cordless telephone. Please note the comments for each feature where given.

**NOTE:** Check the tables carefully, as not all multiline features are accessible on your cordless phone.

SYSTEM 25 CORDLESS TELEPHONE FEATURES					
Feature	Fixed	Assignable	Comments		
Account Code Entry	✓				
Automatic Intercom		<b>√</b>	Press ON/OFF, then press status to see current LED states		
Bridged Access		✓	Press STATUS to see current LED states		
Call Accountability	✓				
Call Waiting		1			
Callback		✓			
Coverage		✓	Press STATUS to see current LED states		
Data Calls		1			
Direct Group Calling		1			
Direct Station Selection		1			
Exclusion		1			
Following	✓				
Forwarding	✓				
Hold	✓				
Last Number Dialed		✓	Press ON/OFF first		
Leave Word Calling		✓			
Message Waiting	✓				

(Continued)

SYSTEM 25 CORDLESS TELEPHONE FEATURES					
Feature	Fixed	Assignable	Comments		
Night Service		1			
Paging		1			
Park	✓				
Personal Message Waiting		✓			
Pickup	✓				
Placing Calls	✓				
Programming Numbers		1	Press ON/OFF first to use Personal Speed Dial		
Repertory Dialing		1			
Send All Calls		1	Select Single Ring Reminder		
Signaling		✓			
Speed Dialing		✓ ✓			
Testing Your Telephone	1		T/P Switch is located on base unit		
Transfer	✓				

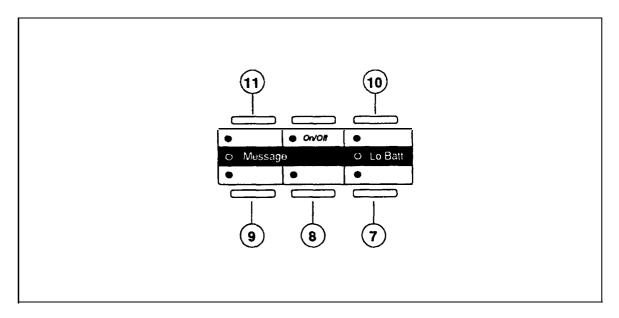
### **Programming System 25 Features**

Although the cordless telephone has five (5) programmable buttons, it must be administered as a 10-button multiline telephone (set 303). This is because the cordless telephone supports the message waiting feature, but the 5-button telephone does not.

#### Considerations

- Since the cordless telephone does not have a speakerphone or display, and cannot be used as an attendant console, features that depend on those requirements are not available on the cordless phone.
- If Send All Calls is programmed, select Single Ring Reminder, because there is no *visual* indication when this feature is activated.
- The five programmable buttons on the cordless telephone correspond to buttons 7 through 11 on a regular 10-button telephone, as shown below.

#### Order of Appearance of Buttons



#### **Procedures for Programming Features**

You can program FLEX DSS and Personal Speed Dialing Codes on your cordless telephone. Before you begin this procedure, your cordless phone should have been administered as set 303 by the System Administrator.

- Lift the cordless handset from the base unit. (Make sure On/Off is switched to Off.) The LED will not be lit.
- 2 Use a ballpoint pen—not a pencil—to write the names of the features you have selected to program on the corresponding button labels.
- **3** To enter programming mode, slide the T/P switch (located on the base unit) to P. *The Channel indicator will display a " P" to indicate programming mode.*

or

Press [#] [4] .

- 4 Press **On/Off.** *The light will flash.*
- 5 Keeping the handset close to the base unit, enter the code for the feature you are programming. \*
- 6 Listen for confirmation tone and dial tone.
- 7 Press **On/Off.** *The light goes off.*
- 8 If you used the T/P switch to enter programming mode, leave programming mode by sliding the switch back to the center position.

<sup>\*</sup> See the AT&T System 25 Multiline Telephone User Guide for detailed procedures on how to implement each feature.