

PL Series Software Module Update

CAUTION

This procedure will cause total loss of data.

Print Reports

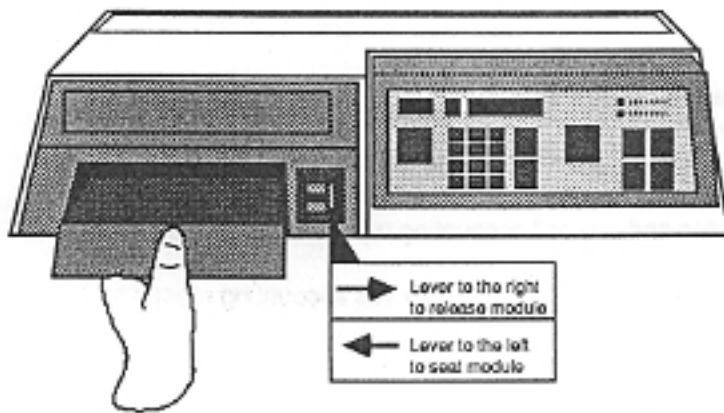
Print all database directories and any call accounting reports that you may need.

Power Down PL

- 1 Flip the RESET/ON/OFF switch on the back of the PL to the OFF position.
- 2 Disconnect the power cord and all cables from the PL unit.
- 3 Remove the old software module by moving the lever all the way to the right and then, pulling the module out.
- 4 Wait 20 minutes (add an additional 20 minutes for each memory expansion board) and then proceed to changing the module.

Change the Module

- 1 Re-attach all cables and power cord and flip the RESET/ON/OFF switch on the PL back panel to ON.
- 2 Insert then new module, making certain it is fully seated (the module and front panel surfaces are level). Move the lever all the way to left.
- 3 The initialization statement prints.



Initialize and Test the PL

If the initialization statement printed and all databases were intact, your system is fully operational.

Otherwise, refer to chapters 2 and 3 in the installation manual to initialize the PL and re-program the databases using the printouts obtained before you changed the module.

PL Series Lodging System

This guide is a quick reference to the PL Lodging System and assumes some familiarity with its operation.

SELECTION CODES

Activity Reports

- 19 Station Report by Organization
- 20 Station Activity Report

Summary Reports

- 30 Station Summary Report
- 32 Network Summary Report
- 33 Department Summary Report
- 35 Company Summary Report
- 36 Trunk/Line Utilization Report
- 37 Area Code Summary Report

Exception Reports

- 41 25 Most Frequently Called Numbers
- 42 25 Longest Calls
- 44 25 Most Expensive Calls

Lodging Reports

- 50 Guest Check-out Report
- 51 Night Audit Summary Report
- 52 Night Audit Activity Report
- 53 Profit Report

Miscellaneous Functions

- 49 Selection Code Editor (report queue)
- 54 PMS Interface (enable)
- 55 Call Record Deletion
- 56 HOBIC Merge (enable)
- 57 Administrative Activity Dump
- 58 Guest Activity Dump
- 59 Selection Code Listing
- 89 Print-on-the-Fly

Database Directories

- 10 Station Database Directory
- 11 Trunk & Equal Access Directory
- 12 Miscellaneous Database Directory
- 13 Dialed Digit Processing Directory

Database Programming

- 60 Set Date
- 61 Set Time
- 62 Printer Parameters
- 63 SMDR Parameters
- 65 Trunk Database
- 66 Equal Access Database
- 67 Dialed Digit Processing Database
- 68 Station Database
- 69 Valid Call Timing
- 70 Local Call Parameters
- 71 Incoming Call Parameters
- 72 Echo All Calls
- 73 Memory Full Database
- 74 Auto Print Database
- 80 Lodging Surcharges
- 81 Operator Assisted Surcharges
- 82 Directory Assistance Surcharges
- 83 Taxes
- 84 PMS Interface Transmission Parameters
- 86 HOBIC Merge Transmission Parameters
- 87 HOBIC Merge Data Format
- 88 Wake-up Messages Database




System Tests and Diagnostics

- 90 Data In/Valid Call Test
- 91 Memory Test
- 92 Front Panel Test
- 93 Printer Test
- 98 Load Dummy Data
- 99 Initial/Reset Statement


Memory Management

- 94 Clear Activity Memory
- 95 Clear Summary Memory
- 96 Clear Programmed Database

To check out a guest

- 1  + 50 + 
- 2 Room number + 
- 3 The DATA window displays the total charges. For example, \$23.00 appears as...

CODE	STAGE	DATA
50		2300

- 4 Post displayed charges to guest's folio or print Check-out Report... 


- 5 Save data... or erase data...




To delete a guest's call



- 1 Obtain the call record's sequence number (the "SEQ #" in a Check-out or Night Audit Report).


- 2  + 55 + 

- 3 Sequence number (without leading 0's) + 

- 4 Remove this call record from the guest's charges... 

To print a report

- 1  + selection code + 

- 2 Request another report, print ... 

- or cancel... 

To save or erase data

When one of these reports finishes printing, the lights below flash, prompting you for a memory management decision.



Save data...



or erase data...



To program a database

1 + selection code +

2 The PL prompts for data for stage 1. For example...

CODE	STAGE	DATA
85	1	-----

3 Retain default... or enter new data +

4 The PL prompts for data for the next stage.

CODE	STAGE	DATA
85	2	-----

5 Repeat programming for every stage until all stages are completed.

6 The PL returns to its idle state, unless this is a wraparound database — in which case, the PL prompts for the next entry's stage 1 data.

7 Repeat, for all database entries, then...

To correct an error

Press...



before pressing...



and re-enter the value.