

# Thank you for purchasing the Panasonic Telephone.

# **Features**

- Designed Exclusively for Electronic Modular Switching Systems except KX-T616 and KX-T616D.
- 3 Programmable Soft Buttons for one-touch access to system features such as automatic callback and paging. Can also store numbers for automatic dialing.
- Call Transfer switches either outside or internal calls to another extension.
- Electronic Hold allows ordinary and exclusive hold, which doesn't allow another extension to pick up the call. Holds up to 3 CO lines and one extension at once.

•	CO Line BLF indicates status of
	each CO line and lets you connect
	to a CO line by pressing a CO line
	button.

- 3-Way Conference lets you converse with two parties simultaneously whether they are internal or external calls.
- Last Number Redial lets you dial the last number dialed, up to 32 digits long, at the touch of LNR button.
- Speed Dialing allows you to dial up to 100 32-digit telephone numbers (programmed in the system).
- On-Hook Dialing with monitor speaker lets you dial without lifting the handset.

Accessories		
Extension line cord	1	
Handset	1	
Handset cord	1	

For further details, see the Installation Manual.

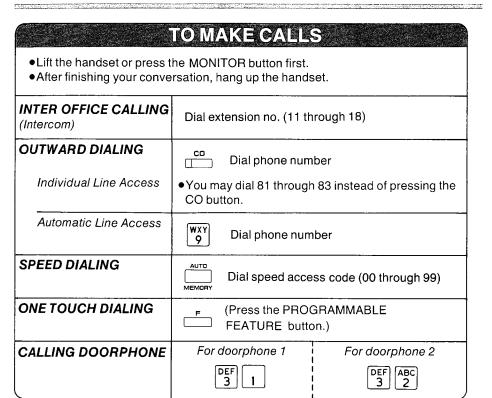
# nasonic

# **Quick Reference Card**

KX-T30850



For your convenience, detach this portion.



WHEN A LINE IS BUSY				
AUTOMATIC CALL BACK BUSY For Outside Calls	busy tone 6 busy tone			
For Intercom Calls	Dial extension no. Hear a (11 through 18) busy tone			
	MNO Hang up handset or 6 press "MONITOR"			
BUSY STATION SIGNALING	Dial extension no. Hear a (11 through 18) busy tone 1			
LAST NUMBER REDIAL	Lift handset or press "MONITOR"			





	TO RECEIVE CALLS
ANSWER	Lift handset
DIAL CALL PICKUP	Lift handset  GHI 4  OFER 0 ringing extension number instead of 0.

WHILE.	HAVING A CONVE	RSATION
HOLD-CO Call On Hold	To place call on hold	
	To retrieve at the holding extension	To retrieve from another extension
	Press the CO button whose indicator is flashing slowly (green color).  Press the CO buttor whose indicator is flashing slowly (green color).	
Call on Exclusive Hold	To place call on hold	To retrieve  co Press the CO button whose indicator is flashing in groups of 2 (green color).
HOLD-INTERCOM Call on Hold	To place call on hold	
	To retrieve at the holding extension	To retrieve from another extension Dial holding extension no. (11 through 18)
Call on Exclusive Hold	To place call on hold	To retrieve

# **Panasonic**

KX-T30850

# **Quick Reference Card**

WILLES	<b>MANN</b>	(GAYCONW		N COLUMN TO THE REAL PROPERTY.
CONFERENCE	CONF		nsult with party	ONF
CALL WAITING To Terminate the Original Call and Talk	Hear a o	or	MEMORY IND Tall	<
to the New Caller To Place the Original Call on Hold and Talk to the New Caller		- T	or MEMORY ND	<ul> <li>If both original and new calls are intercom calls, you need not to press the ICM button.</li> </ul>
CALL TRANSFER To Transfer after the Other Extension Answers	TRANSFER	Dial extension no (11 through 18)	o. Announce wait for an	Hangun
To Transfer without Announcing to the Other Extension	TRANSFER	Dial extension no (11 through 18)	o. Hang up	j

	PAGING		
Lift the handset first.			
PAGING ALL EXTENSIONS To Access	DEF GHI Hear 1 Page Wait for answer and talk		
PAGING GROUP	For pickup group 1		
To Access	DEF JKL Hear 1 S beep Page and talk		
	For pickup group 2: At step 1 above, dial 36 instead of 35.		
PAGING-EXTERNAL  To Access	DEF DEF Hear 1 Page Wait for 1 beep and talk		
PAGING AND TRANSFER	TRANSFER DEF GHI Hear 1 Page Wait for answer beep Page and hang up		
To Transfer Call to Paged Person	You may dial 33 instead of 34.      You need not to lift the handset first.		
ANSWER	GHI DEF Hear 1 Talk 3 beep Talk		



- •Lift the handset or press the MONITOR button first.
- After hearing confirmation tone (1 or 2 beep), hang up the handset or press the MONITOR button.

the MONITOR button.				
BACKGROUND MUSIC	To enable	To cancel		
	7 5 1 #	PRS JKL OPER 0		
CALL FORWARDING	Setting	To cancel		
	PRS 1 Dial extension (11 through 18)			
DIAL CALL PICKUP	Setting	To cancel		
DENY	PRS DEF 1 #	PRS DEF OPER OF #		
DO NOT DISTURB	Setting	To cancel		
	PRS 1 1 0°EP #	PRS 0°ER 0 #		
TO CANCEL FEATURES	PRS WXY #			
	●Following features can Pickup Deny, Do Not D Background Music, Da	isturb, Call Forwarding,		

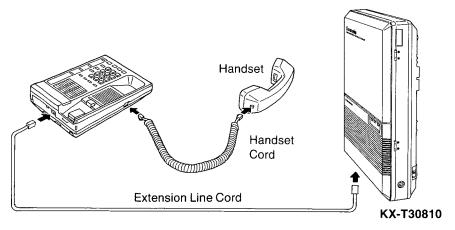


# **Contents**

Preparation 7	Paging-External 24 Paging and Transfer 24
Location of Controls8	Answer 24
Basic Operation To Make Calls Inter Office Calling (Intercom) 9 Outward Dialing 10 Speed Dialing 11 One Touch Dialing 11 Calling Doorphone 13	Detailed Operation Use of Other Features Background Music
When a Line is Busy Automatic Call Back Busy (Camp-on)	Station ProgrammingCall Forwarding29Data Line Security29Dial Call Pickup Deny30Do Not Disturb30Station Program Clear31Example of Operation32Busy Lamp Field35Table of System Features36
While Having a Conversation  Hold-CO	General InformationTroubleshooting Guide37Wall Mounting38Others39Important Information39Accessory OrderInformation40Servicenter Directory40Warrantyback cover
Paging Paging All Extensions 23 Paging Group 23	

# **Preparation**

1 Connect as shown.



- When power failure takes place, we recommend to use a standard telephone or KX-T30830 as extension 11, 12 or 13 because the KX-T30850 will not operate.
- Even if this unit is connected to telephone line (central office line), this unit will not operate.

## 2 RINGER VOLUME Selector:

Set to "HIGH".

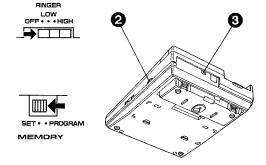
LOW: The ringing sound will be

low.

**OFF:** The telephone will not ring.

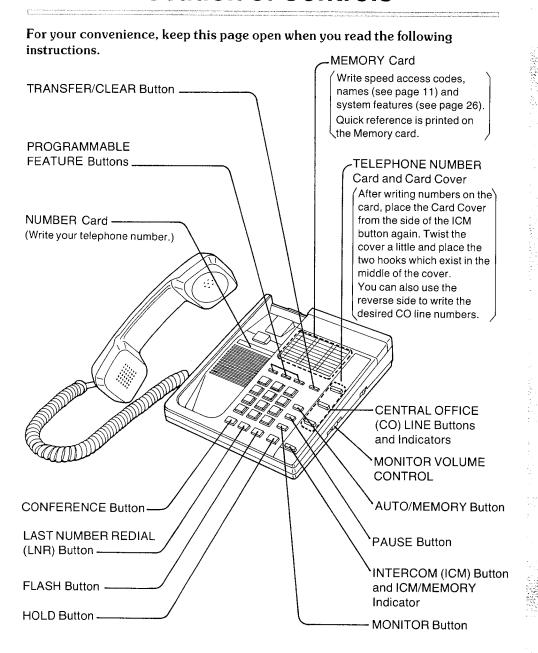
## MEMORY Switch:

Set to "SET".



If the unit does not operate properly, disconnect the unit from the extension line cord and then connect again.

# **Location of Controls**



# To Make Calls

# Inter Office Calling (Intercom)

Station to station dialing within the KX-T30810 system.

## **Using the Handset**



LIFT THE HANDSET



DIAL THE EXTENSION NUMBER (11 through 18)



TALK



HANG UP

#### **On-hook Calling**



PRESS "MONITOR"



DIAL THE EXTENSION NUMBER (11 through 18)



WHEN THE OTHER PARTY ANSWERS, LIFT THE HANDSET



TALK



HANG OF

- You may press the ICM button instead of the MONITOR button.
- The ICM indicator will be lit (green color) while using the unit.

When you converse with the other party through KX-T30850, use the handset by all means. You can hear the other party's voice but the other party can not hear your voice in the on-hook mode (see "Monitor Operation" on page 27).

# Outward Dialing

Any of the 3 CO's may be directly selected.

#### ■ Individual Line Access



LIFT THE









**HANDSET** 

PRESS "CO"

WAIT FOR THE

DIAL THE PHONE C.O. DIAL TONE NUMBER

HANG UP WHEN THE CONVERSATION IS COMPLETED

or













IS COMPLETED

PRESS "CO"

C.O. DIAL TONE NUMBER

OTHER PARTY ANSWERS. LIFT THE HANDSET

■ You may dial 9 or 81 through 83 instead of the CO button. In this case, you must lift the handset or press the MONITOR button first.

9: Each extension can automatically select an idle CO (Central Office) line within the KX-T30810.

## 81 through 83:

Any of the 3 CO lines may be selected by dial access.

81: line access number of CO 1 82: line access number of CO 2 83: line access number of CO 3

- You can not use the CO button whose indicator has been already lighting (red color) since anyone is using the CO line.
- •The CO indicator will be lit (green color) at your extension and lit (red color) at other extensions.

Each extension can access new CO line without hanging up.

# While having a conversation;



 The original conversation will be terminated and new CO line can be accessed.

**PRESS ANOTHER** "CO"

# To Make Calls (cont.)

# **Speed Dialing**

There are 100 memory locations of system speed dialing available.



LIFT THE HANDSET OR PRESS "MONITOR"



PRESS "AUTO"



DIAL THE SPEED ACCESS CODE (00 through 99)

 You may press the CO button to select the CO line directly after lifting the handset or pressing the MONITOR button

# One Touch Dialing

There are 3 memory locations for automatic dialing available. Up to 32 digits can be stored into each memory location (PROGRAM-MABLE FEATURE button).

For your convenience, program private phone numbers into the KX-T30850.

# **Programming**

- Be sure the handset is in the cradle, the MONITOR button is off and a call is not reaching.
- •Set the MEMORY switch of the KX-T30850 to "PROGRAM".

In this case, the MEMORY indicator will flash slowly.

## ■ Storage



PRESS
"PROGRAMMABLE
FEATURE"
(F1 through F3)



DIAL "9"



DIAL THE PHONE NUMBER



PRESS ''MEMORY''

- You may dial 81 through 83 instead of 9.
  - 9...Each extension can automatically select an idle CO line.
  - 81 through 83... Each extension can select a CO line designated.
- •9 or 81 through 83 must be dialed for storage.
- •You may program "\times", "\#", "FLASH" and "PAUSE". (For further details, see pages 25 and 28.)
- When the PROGRAMMABLE FEATURE button is pressed, the MEMORY indicator will go out and the MEMORY indicator will flash slowly again when the MEMORY button is pressed.

# ■ To Correct an Error while Programming



 After pressing the CLEAR button, re-program the correct number.

PRESS
"CLEAR
(TRANSFER)"
INSTEAD OF
"MEMORY"

The TRANSFER button is used as the CLEAR button.

# ■ To Change a Stored Number

Repeat "Storage" on page 11.

# ■ To Confirm a Stored Number

Repeat programming the same number into the same station.

When the MEMORY button is pressed, a beep will be heard.

•two beeps . . . . . storage is correct •one beep . . . . . storage is incorrect.

Repeat the procedure of programming.

# To Erase after Programming



PRESS "PROGRAMMABLE FEATURE"



"CLEAR (TRANSFER)"



PRESS "MEMORY"

●The TRANSFER button is used as the CLEAR button.

After programming all the numbers, return the MEMORY switch to "SET". In this case, the MEMORY indicator will go out.

# To Make Calls (cont.)

# Dialing



LIFT THE HANDSET PRESS OR PRESS "PROG "MONITOR" FEATU



PRESS "PROGRAMMABLE FEATURE"

You may press the CO button to select the CO line directly after lifting the handset or pressing the MONITOR button.

# **Calling Doorphone**

Up to two doorphone (VA-20861) can be connected to the KX-T30810.

## Doorphone 1



LIFT THE HANDSET OR PRESS "MONITOR"



## ■ Doorphone 2



LIFT THE HANDSET OR PRESS "MONITOR"



DIAL ''32''

# When a Line is Busy

# Automatic Call Back Busy (Camp-on)

If the intercom extension or outside line (trunk) you have dialed is busy, you will be automatically called back when the extension or the outside line (trunk) becomes free using this function.

This feature is also known as camp-on.

### For outside (trunk) calls



**PRESS** 

"CO"









TONE

DIAL "6"

CONFIRMATION TONE OF 2 BEEPS WILL BE HEARD

HANG UP OR **PRESS** "MONITOR"

#### For intercom calls



DIAL THE **EXTENSION** NUMBER (11 through 18)



HEAR A BUSY TONE



DIAL "6"



TONE



**PRESS** "MONITOR"

When hearing the ring back on intercom calls or an outside call, lift the handset or press the MONITOR button.

■ If you make or receive a call during camp-on mode, the camp-on mode will be canceled.

# **Busy Station Signaling**

If the extension you have dialed is busy, you can inform that extension that another intercom call is reaching by three beeps. For use of this feature, the other extension is required to be set this feature beforehand in the KX-T30810.



DIAL THE **EXTENSION** NUMBER



YOU WILL HEAR A **BUSY TONE** 



DIAL ''1' AND WAIT FOR AN ANSWER

- To answer your signaling, see "Call Waiting" on page 20.
- While the other party is using a data terminal equipment, you may not be able to use this feature.
- •If a busy tone is heard after dialing 1, it indicates that the other party has not set this feature.

## Last Number Redial

The last phone number dialed on an outgoing CO can be redialed.



LIFT THE HANDSET OR PRESS "MONITOR"



PRESS "LNR"

You may press the CO button to select the CO line directly after lifting the handset or pressing the MONITOR button.

# To Receive Calls

### **Answer**



LIFT THE HANDSET

- When "Automatic Answering Selection" feature is selected "manual" mode in the KX-T30810 and outside call reaches, lift the handset and then press the CO button whose indicator is flashing (red color) quickly.
- You can distinguish a CO call, an Intercom call or a Doorphone call by a kind of ring tones. For further details, see page 5-6 in INSTALLATION MANUAL.

# **Dial Call Pickup**

Through the use of this feature, an extension user can answer any ringing extension within their own pickup group.



LIFT THE HANDSET



DIAL "40"

# **Directed Call Pickup**

An extension may answer an incoming call that is ringing at another extension regardless of the pickup group.



LIFT THE HANDSET



DIAL "4"



RINGING EXTENSION NUMBER

## **Call Park Retrieve**

Allows extension user to retrieve a call (intercom or outside) on hold at any extension.

#### ■ To Park a Call







REPLACE THE HANDSET

See "Call on Hold" on pages 17 and 18.

## ■ To Retrieve a Parked Call at Any Extension



HANDSET



DIAL "5"



DIAL PARKED EXTENSION NUMBER

# **Doorphone**

This feature is required to be set beforehand in the KX-T30810. For programming, see page 2–30 in INSTALLATION MANUAL

## **■** For Answering Doorphones



LIFT THE HANDSET

When you want to make an outside call while an outside call is reaching, press the CO button.

# While Having a Conversation

## Hold-CO

#### Call on Hold

If you wish to leave your phone unattended but want the caller you are in conversation with to wait, call hold may be used. Outside calls may be placed on hold.







"HOLD"

CONFIRMATION TONE OF 2 BEEPS WILL BE **HEARD** 

- The indicator of the CO button which is on hold will flash. slowly (green color).
- The indicator of the CO button which is on hold will flash slowly (red color) at other extensions.

#### ■ To Retrieve a Call on Hold



 Press the CO button whose indicator is flashing slowly (green color).

## ■ To Retrieve a Call on Hold from Another Extension







PRESS "CO"

 Press the CO button whose indicator is flashing slowly (red color).

or



LIFT THE HANDSET



DIAL "5"



**EXTENSION** NUMBER

## Hold-CO

# Call on Exclusive Hold

Calls on exclusive hold can not be released by any extensions other than the phone which placed the call on hold.







"HOLD"

PRESS AGAIN

- •The indicator of the CO button which is on hold will flash in groups of 2 (green color).
- The indicator of the CO button which is on hold will light (red color) at other extensions.

#### ■ To Retrieve



**PRESS** ,CO,

• Press the CO button whose indicator is flashing in groups of 2 (green color).

# Hold-Intercom Call on Hold

Extension user can place an intercom call on hold. An Intercom hold can be activated on one extension only.



**PRESS** "HOLD"



TONE

•The ICM indicator will flash slowly.

SEPPONENCE OF SEPERATE SERVICES

#### ■ To Retrieve a Call on Hold



The ICM indicator will be on.

PRESS "ICM"

#### ■ To Retrieve a Call on Hold from Another Extension



LIFT THE HANDSET





DIAL THE HOLDING **EXTENSION** NUMBER

# While Having a Conversation (cont.)

## **Hold-Intercom**

# Call on Exclusive Hold

Calls on exclusive hold can not be released by any extensions other than the phone which placed the call on hold. An Intercom hold can be activated on one extension only.





The ICM indicator will flash in groups of 2.

#### ■ To Retrieve



"ICM"

## Conference

Allows for up to a three party conference. (2-outside/1-inside), (1-outside/2-inside) or (3-inside).



**PRESS** 

"CONF" A 1st party is placed on hold.



DIAL 2ND PARTY



CONSULT WITH THE 2ND PARTY



PRESS "CONF"

A 3-party conference is now established

- You may press the HOLD button instead of the CONFERENCE button first.
- To Terminate One Caller and Talk to the **Another Caller**
- •If both the conference parties are on the CO line: Press the CO button to talk to the desired party.
- If both the conference parties are on the extension; Press the ICM button.
  - You will be connected to the first participant.
- •If the conference parties are on the CO line and extension:

To talk to the CO party, press the CO button. To talk to the extension party, press the ICM button.

# Call Waiting

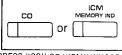
Call Waiting Tone during a conversation indicates there is a new incoming CO call or Intercom call. This feature is required to be set beforehand in the KX-T30810 For programming, see page 2-24 in INSTALLATION MANUAL.

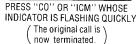
If a call waiting tone is heard and the CO or ICM indicator does not flash. this tone indicates a call waiting tone by special company service. In this case, see "Call Waiting—Outside Line" on page 25.

#### ■ To Terminate the Original Call and Talk to the **New Caller**











### ■ To Place the Original Call on Hold and Talk to the New Caller

If both original call and new call are intercom calls: (The ICM indicator will change lighting into flashing quickly when new call reaches.)



WILL HEAR A CALL WAITING TONE



**PRESS** "HOLD" The dial tone is not heard.,



THE NEW CALLER WHILE THE ORIGINAL CALL IS ON HOLD



PRESS "ICM" TO TERMINATE THE 2ND CALL AND TO RETURN TO THE ORIGINAL CALL

If original call is CO call, and new call is CO call or intercom call: or

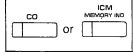
If original call is intercom call and new call is CO call:



WILL HEAR A CALL WAITING TONE



PRESS "HOLD" The dial tone is heard



PRESS "CO" OR "ICM" WHOSE INDICATOR IS FLASHING QUICKLY



CONSULT WITH THE NEW CALLER WHILE THE ORIGINAL CALL IS ON HOLD



PRESS "CO" OR "ICM" WHOSE INDICATOR IS FLASHING SLOWLY TO TERMINATE THE 2ND CALL AND TO RETURN TO THE ORIGINAL CALL

# While Having a Conversation (cont.)

# Call Splitting—Between CO and Intercom

Allows an extension user to alternate between a CO party and an Intercomparty.



PRESS "HOLD" TO PLACE 1ST PARTY ON HOLD



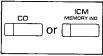
DIAL 2ND PARTY



CONSULT WITH THE 2ND PARTY WHILE THE 1ST PARTY IS ON HOLD



PRESS "HOLD" TO PLACE THE 2ND PARTY ON HOLD



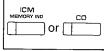
PRESS "CO" OR "ICM"
WHOSE INDICATOR
IS FLASHING SLOWLY



CONSULT WITH THE 1ST PARTY



PRESS "HOLD" TO PLACE THE 1ST PARTY ON HOLD



PRESS "ICM" OR "CO" WHOSE INDICATOR IS FLASHING SLOWLY



THE 2ND PARTY

 To release the call splitting mode, press the CO or ICM button without pressing the HOLD button.
 Conversation will be terminated and call on hold will be

# Call Splitting—Intercom

Allows an extension user to alternate between two intercom parties.



PRESS
"HOLD" TO
PLACE
1ST PARTY
ON HOLD



returned to conversation.

DIAL 2ND PARTY



CONSULT WITH THE 2ND PARTY WHILE THE 1ST PARTY IS ON HOLD



PRESS
"HOLD" TO
PLACE THE
2ND PARTY
ON HOLD



WITH THE 1ST PARTY



PRESS
"HOLD" TO
PLACE THE
1ST PARTY
ON HOLD



CONSULT WITH THE 2ND PARTY

 To release the call splitting mode, press the ICM button instead of the HOLD button.

Conversation will be terminated and call on hold will be returned to conversation.

## **Call Transfer**

Outside calls or intercom calls may be transferred to any extension manually.

#### ■ To Transfer after the Other Extension Answers



PRESS
"TRANSFER"



DIAL THE EXTENSION NUMBER (11 through 18)



ANNOUNCE AND WAIT FOR AN ANSWER



HANG UP

- When busy, you may access the other extension by dialing 1. Also you may return to the calling party by pressing the CO or ICM button whose indicator is flashing slowly (green color).
- To Transfer without Announcing to the Other Extension



PRESS
"TRANSFER"



DIAL THE EXTENSION NUMBER



HANG UF

#### ■ To Retrieve the Call

If the other extension did not receive the transferred call within 30 seconds after the call has been transferred, the call will return to you. In this case: While the ring back is hearing,



LIFT THE HANDSET TO RETURN TO THE CALLING PARTY

■ To change the party to whom a call is transferred before hanging up:

Press the CO or ICM button whose indicator is flashing slowly to retrieve the call, then repeat the procedure of Call Transfer.

# **Paging**

# **Paging All Extensions**

Allows paging to all extensions.

The page can only be heard from proprietary telephone. (For example, KX-T30820, KX-T30830 or KX-T30850)

#### ■ To Access



LIFT THE HANDSET



DIAL "34"



CONFIRMATION TONE OF 1 BEEP WILL BE HEARD



PAGE



WAIT FOR AN ANSWER AND TALK





# **Paging Group**

Allows paging to either of two groups.

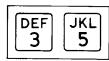
The page can only be heard from proprietary telephone. (For example, KX-T30820, KX-T30830 or KX-T30850)

#### ■ To Access

#### For Pickup Group 1



LIFT THE HANDSET



DIAL "35"



CONFIRMATION TONE OF 1 BEEP WILL BE HEARD



PAGE



WAIT FOR AN ANSWER AND TALK

- For Pickup Group 2: At step 2 above, dial 36 instead of 35.
- Page will be heard from built-in speaker.

If the dial tone (continuous tone) changes to reorder tone (intermittent tone) or a mistake is made, hang up and start again.

# **Paging-External**

Allows access to external paging equipment.

### **■** To Access



LIFT THE HANDSET



DIAL "33"



CONFIRMATION TONE



PAGE



WAIT FOR CONFIRMATION TONE AND TALK



equipment.



# **Paging And Transfer**

## ■ To Transfer a Call to the Paged Person



WHILE HAVING A CONVERSATION



PRESS "TRANSFER"



DIAL ''34''



CONFIRMATIONE



PAGE



WAIT FOR AN ANSWER



HANG UP

You may dial 33 instead of 34

## **Answer**

A page from built-in speaker or external paging equipment can be answered from any extension.



LIFT THE HANDSET



DIAL "43"



CONFIRMATION TONE



TALK

 If a call and CO number has been paged and transferred, you may answer by pressing the CO button whose number has been paged and indicator is flashing slowly (red color), instead of dialing 43.

# **Use of Other Features**

# **Background Music**

Music from an external source (e.g. radio) can be listened to on the built-in speaker of the telephone.

#### ■ To Enable







DIAL "751#"



HANG UP OR PRESS "MONITOR"

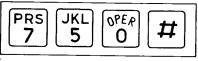


WILL HEAR MUSIC

#### ■ To Cancel



LIFT THE HANDSET OR PRESS "MONITOR"



DIAL "750#"

# **External Feature Access**

Allows extension user to access features of the central office or host PBX. (e.g. CALL WAITING FEATURE can be supplied by Central Office.)

The external feature (e.g. CALL WAITING FEATURE) can only be accessed when engaged on an outside call.

The following example shows you one of the procedures.

## ■ Call Waiting—Outside Line



WILL HEAR A CALL WAITING TONE



PRESS "FLASH"



CONSULT WITH THE NEW CALLER WHILE THE ORIGINAL CALL IS ON HOLD



PRESS ''FLASH''



CONSULT WITH
THE ORIGINAL
CALLER WHILE
THE 2ND CALL IS
ON HOLD
(If the calling party on hold hangs up, the line is terminated.)

- "Flash" can be stored into memory in the same way as "Storage" on page 11.
- You may access some features of host PBX using the FLASH button. If KX-T30810 is connected to host PBX and flash operation is required, follow the procedure of flash operation which is required in the host PBX.

# One Touch Access for System Features

Features that can be accessed by using the Dialing button also can be programmed into memory (e.g. Paging All Extensions, Background Music.)

## ■ To Program

- Be sure the handset is in the cradle, the MONITOR button is off and a call is not reaching.
- Set the MEMORY switch of the KX-T30850 to "PROGRAM"
   In this case, the MEMORY indicator will flash slowly.

#### Example:

Paging All Extensions (Dial 34)



PRESS
"PROGRAMMABLE
FEATURE"
(F1 through F3)





- System feature described in the table on page 36 can be programmed into memory.
- After programming all the system features, return the MEMORY switch to "SET".

#### ■ To Access



LIFT THE HANDSET OR PRESS "MONITOR"



PRESS
"PROGRAMMABLE
FEATURE"

During Monitor operation, the incoming voice can be monitored, but the outgoing voice will not be heard by the other party (this is mute operation).

## ■ For Monitor and Mute Operation



DIAL THE PHONE NUMBER WITH THE HANDSET ON-HOOK

or

While having a conversation using the handset;



PRESS "MONITOR"

- The other party's voice will be heard through the MONITOR speaker.
- Your voice will not be heard by the other party.

## ■ To Cancel Monitor and Mute Operation

When the handset is in the cradle:



LIFT THE HANDSET

You can talk to the other party through the handset. If you press the MONITOR button instead of lifting the handset, the call will be terminated.

When the handset is being lifted:



PRESS "MONITOR"

2-way conversations through the handset will be resumed. When the dialing mode is required to change a pulse mode to a tone mode in one dialing sequence, this feature is used.

(e.g. computer-accessed long distance service)



DIAL THE PHONE NUMBER



DIAL ''\* #''



DIAL THE PHONE NUMBER

•When you dial using this feature, you must use the line set to a pulse mode.

Phone number after dialing " $\star$  #" will be changed to tone mode.

- **Example:** (Computer-accessed long distance service)
  - Local access telephone number of the alternate long distance service company 765-4321, Authorization no. 0123456,

Long distance no. 543-210-9876

- Pulse mode is required by local access telephone number of the alternate long distance service company.
- Service of MCI, SPRINT, METRO or other systems is used.













#### ■ Pause time

Pressing the PAUSE button once will provide a 3.5-second pause in the dialing sequence, and twice provide a 7-second pause.

# **Intercom Alerting Mode**

"Voice alerting" (through built-in speaker) that is established at the called party's extension, can be switched to "Tone alerting" (ringing). This feature is required to be set beforehand in the KX-T30810. For programming, see page 2–29 in INSTALLATION MANUAL.

■ Switching to "Tone Alerting" Activation when "Voice Alerting" has been Established on the Called Party's Extension



LIFT THE HANDSET OR PRESS ''MONITOR''



DIAL THE EXTENSION NUMBER



WAIT UNTIL A CONFIRMATION TONE IS HEARD



DIAL "\*"



RING BACK TONE

# **Station Programming**

# **Call Forwarding**

Intercom or outside calls to your extension can be automatically forwarded to any extension within the system.

#### ■ Setting



LIFT THE HANDSET OR PRESS "MONITOR"



DIAL ''71''



DIAL THE EXTENSION NUMBER TO WHOM THE CALL IS FORWARDED



DIAL "#"



HANG UP OR PRESS "MONITOR"

#### ■ To Cancel



LIFT THE HANDSET OR PRESS "MONITOR"



DIAL "70#"



HANG UP OR PRESS "MONITOR"

# **Data Line Security**

This feature provides security when transmitting data through an extension of KX-T30810.

The parallel connection of the KX-T30850 and a data terminal equipment is impossible.

## ■ Setting



LIFT THE HANDSET

OR PRESS

"MONITOR"

P





DIAL "741#"





HANG UP OR PRESS "MONITOR"

# ■ To Cancel



PRS 7

GHI **4** 

OPER O #



LIFT THE HANDSET OR PRESS "MONITOR"

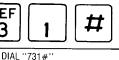
DIAL "740#"

HANG UP OR PRESS "MONITOR"

Allows you to prohibit any other extension user from answering calls directed to you.









HANG UP OR PRESS "MONITOR"

#### LIFT THE HANDSET OR PRESS "MONITOR"

#### ■ To Cancel



PRS 7

DEF 3

OPER O





HANG UP OR PRESS "MONITOR"

LIFT THE HANDSET OR PRESS "MONITOR"

DIAL ''730#''

# **Do Not Disturb**

Each extension can be individually programmed from receiving intercom or outside calls.



LIFT THE HANDSET OR PRESS "MONITOR"

PRS 1 1 0 PEP #

DIAL "7110#"



HANG UP OR PRESS "MONITOR"

#### ■ To Cancel



LIFT THE HANDSET OR PRESS "MONITOR"



DIAL ''70#''



HANG UP OR PRESS
"MONITOR"

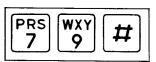
# **Station Programming** (cont.)

# **Station Program Clear**

Dialing (79#) will clear station programs on that extension.



LIFT THE HANDSET OR PRESS ''MONITOR''



DIAL "79#"



HANG UP OR PRESS "MONITOR"

- The following feature can be canceled.
  - Dial Call Pickup Deny
  - Background Music
- Do Not Disturb
- Call Forwarding
- Data Line Security

# **Example of Operation** ■ To Place a Call on Hold, and to Make Another

# Call

#### Example (CO line):

Call in progress ...... CO 1 CO<sub>2</sub>









**PRESS** "HOLD"

**PRESS** "C0 2"

MAKE A **NEW CALL** 

THE NEW CALLER WHILE THE CALL ON CO 1 IS ON HOLD

TO TERMINATE THE CALL ON CO 2 AND TO RETURN TO THE CALL ON CO 1

### Example (Intercom):

Call in progress ..... on extension 12 New call ..... on extension 13



**PRESS** "HOLD"



DIAL THE **EXTENSION** NUMBER 13



THE NEW CALLER WHILE EXTENSION 12 IS ON HOLD



PRESS "ICM" TO TERMINATE THE CALL ON EXTENSION 13 AND TO RETURN TO THE CALL ON **EXTENSION 12** 

#### To Make a Call and Transfer a Called Party to Another Extension

#### Example:

Call in progress ..... CO 1 Extension to whom a call is transferred ... Extension 12



**PRESS** "CO 1"



MAKE A CALL



WHEN THE OTHER PARTY ANSWERS. LIFT THE HANDSET AND TALK



**PRESS** "TRANSFER"



DIAL THE EXTENSION NUMBER 12





ANNOUNCE AND WAIT FOR AN ANSWER



HANG UP

#### ■ To Place One Call on Hold and Transfer the New Call to an Extension

#### Example:

Call in pro	ogress	CO 1
New call		CO 2
	and the second s	

Extension to whom a call is

transferred ..... Extension 12



**PRESS** "HOLD"



**PRESS** "C0 2"



RECEIVE A **NEW CALL** 



CONSULT WITH THE NEW **CALLER** WHILE THE CALL ON CO 1

IS ON HOLD



**PRESS** "TRANSFER"



NUMBER 12





HANG UP



- •CO 2 call is now transferred to extension 12.
- CO 1 call is still on hold.

### ■ To Place Three Calls on Hold, Transfer Two of the Calls to Extensions and Talk to Call on Hold

#### Example:

Call in progress ..... CO 1 New call ...... CO 2. CO 3

CO 1 is transferred to extension 14.

CO 2 is transferred to extension 15.



**PRESS** "HOLD"



PRESS "00.2"



MAKE OR RECEIVE A **NEW CALL** 



CONSULT WITH THE NEW CALLER WHILE THE CALL ON CO 1 IS

ON HOLD





HOLD



PRESS "CO 3"



MAKE OR RECEIVE A NEW CALL



CONSULT WITH THE NEW CALLER WHILE THE CALL ON CO 2 IS ON HOLD



PRESS "HOLD"



PRESS "CO 1"



CONSULT WITH THE CALLER ON CO 1 WHILE THE CALLER'S ON CO 2 AND CO 3 ARE ON HOLD



PRESS "TRANSFER"



DIAL THE EXTENSION NUMBER 14



PRESS "CO 2"



CONSULT WITH THE CALLER ON CO 2 WHILE THE CALLER ON CO 3 IS ON HOLD



PRESS "TRANSFER"



DIAL THE EXTENSION NUMBER 15



PRESS "CO 3"



- ...\_..
- •The call on CO 1 is now transferred to extension 14.
- The call on CO 2 is now transferred to extension 15.
- •The call on CO 3 is now returned into conversation.
- You can transfer a desired call on CO to an extension in desired order regardless of order of placing on hold.

# **Busy Lamp Field**

The indicators corresponding to the ICM (Intercom) and the CO buttons will indicate the status of the extensions.

## •ICM indicator light

Light	Status	
off	idle	
on	in use for intercom	
slow flashing	on hold	
flashing in groups of 2	on exclusive hold	
quick flashing	receiving	

## MEMORY indicator lights during program mode

Light	Status
slow flashing	When the MEMORY switch is set to "PROGRAM".  When the MEM- ORY button is pressed after entering a phone number.
off	●When the PRO-GRAMMABLE FEATURE button is pressed to program a phone number. ●When the MEM-ORY switch is returned to "SET".

### CO indicator light

Light	Status	
off	idle	
on (green color)	in use	
slow flashing (green color)	on hold	
flashing in groups of 2 (green color)	on exclusive hold	
on (red color)	in use at another extension	
slow flashing (red color)	on hold at another extension	
quick flashing (red color)	receiving	

# **Table of System Features**

The following system features can be programmed into memory.

Dial Plan Code	System Features	
Extension no. (11 through 18)	Individual Inter Office Calling	
DEF 3 Or DEF 3 ABC 2	Calling Doorphone 1 or Doorphone 2	
DEF 3	Paging-External	
DEF GHI 4	Paging All Extensions	
DEF JKL or DEF 6	Paging Group 1 or 2	
GHI OPER O	Dial Call Pickup	
GHI Extension no. 4 (11 through 18)	Directed Call Pickup	
GHI DEF 3	Paging Answer	
Extension no. (11 through 18)	Call Park Retrieve	
MNO 6	Camp-on	
PRS OPER #	Cancelling Call Forwarding or Do Not Disturb	
Extension no. (11 through 18)	Call Forwarding	
PRS 1 1 0PER 0 #	Do Not Disturb	
PRS DEF O #	Cancelling Dial Call Pickup Deny	
PRS DEF 1 #	Dial Call Pickup Deny	
PRS JKL OPER 0 #	Cancelling Background Music	
PRS JKL 1 #	Background Music	



# Troubleshooting Guide



### **Problem**

The unit does not ring.

The unit does not operate during power interruption.

I have transferred a call to the different party by mistake.

I placed a call on hold and hung up once, then seized a line and tried to place a call on exclusive hold, but I can not.

I can seize a CO line but can not make a call.

# Cause & Remedy

Ringer Volume Selector is set to "OFF". Set to "HIGH" or "LOW".

This is normal. We recommend to use a standard telephone or KX-T30830 as an extension 11, 12 or 13.

Press the CO or ICM button whose indicator is flashing slowly to retrieve the call, then repeat the procedure of Call Transfer.

Retrieve a call once and place a call on exclusive hold again.

The CO line which you used is set the Toll Restriction. We recommend to use another CO line to which the Toll Restriction has not been setting.

For your future reference		
SERIAL NO(found on the bottom of the unit)	DATE OF PURCHASE	
NAME OF DEALER		
DEALER'S ADDRESS		

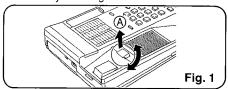


# **Wall Mounting**

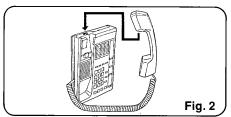
This unit can be mounted on a wall phone plate.

# To rotate the handset guide for wall mounting

- 1. Pull up in the direction of arrow (A).
- 2. Set by rotating as shown.



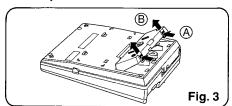
To temporarily place the handset down during a conversation, hook as shown.

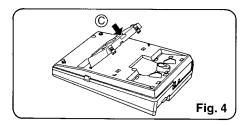


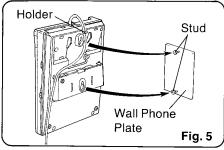
# To mount the unit on a wall phone plate

- 1. Remove the rest by pulling in the direction of the arrow (B) while pushing the two snap tabs simultaneously in the direction of the arrow (A), as shown in Fig. 3.
- 2. Insert the hooks of the rest into the hole of the unit then replace rest by pushing it in the direction of the arrow (©), as shown in Fig. 4.
- 3. Connect the telephone cord to the unit.

- **4.** Mount the unit to the wall phone plate then seat securely by hooking as shown in Fig. 5.
- **5.** Connect the cord to the telephone line jack.







When you want to connect the unit to a wall phone plate using a short telephone cord, have a house-wiring installed by the telephone company or a qualified installer, purchase a short telephone cord of 4-conductor and connect the cord to a wall phone plate.

# **Limited Warranty**

Panasonic Company, PHI or PSC will repair this product with new or rebuilt parts, free of charge, in the U.S.A. or Puerto Rico for one (1) year from the date of original purchase in the event of a defect in materials or workmanship.

**Batteries** (if included)—New rechargeable batteries in exchange for defective rechargeable batteries for ten (10) days from the date of original purchase. Non-rechargeable batteries are not warranted.

Carry-in or mail-in service in the continental U.S.A. can be obtained during the warranty period from a Matsushita Services Company (MSC) Factory Servicenter listed in the Servicenter Directory. Or call 1-800-447-4700, toll free, to locate an authorized MSC Servicenter. Carry-in or mail-in service in Puerto Rico or Hawaii can be obtained during the warranty period by calling the telephone numbers listed in the Servicenter Directory.

This warranty is extended only to the original purchaser. A purchase receipt or other proof of date of original purchase will be required before warranty performance is rendered.

This warranty only covers failures due to defects in materials or workmanship which occur during normal use. It does not cover damage which occurs in shipment or failures which are caused by products not supplied by Panasonic Company, PHI or PSC or failures which result from accident, misuse, abuse, neglect, mishandling, misapplication, alteration, faulty installation, modification, or service by anyone other than a MSC Factory Servicenter or authorized MSC Servicenter or damage that is attributable to acts of God.

#### LIMITS AND EXCLUSIONS

There are no express warranties except as listed above.

PANASONIC COMPANY, PHI AND PSC SHALL NOT BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES RESULTING FROM THE USE OF THIS PRODUCT, OR ARISING OUT OF ANY BREACH OF THIS WARRANTY.

ALL EXPRESS AND IMPLIED WARRANTIES, INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE LIMITED TO THE APPLICABLE WARRANTY PERIOD SET FORTH ABOVE. Some states do not allow the exclusion or limitation of incidental or consequential damages, or limitations on how long an implied warranty lasts, so the above exclusions or limitations may not apply to you.

This warranty gives you specific legal rights and you may also have other rights which vary from state to state.

If a problem with this product develops during the warranty period, you may contact your dealer or Servicenter. If the problem is not handled to your satisfaction, then write to the Consumer Affairs Division at the company address indicated below.

# Panasonic Company Division of Matsushita Electric Corporation of America

One Panasonic Way, Secaucus, New Jersey 07094

Panasonic Hawaii, Inc. ("PHI")

91-238 Kauhi St. Ewa Beach, Honolulu, Hawaii 96808-0774

Panasonic Sales Company ("PSC"),
Division of Matsushita Electric of Puerto Rico, Inc.

Ave. 65 De Infanteria, KM 9.7 Victoria Industrial Park, Carolina, Puerto Rico 00630

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PANUG-006

# **Others**

- •If there is any trouble, disconnect the unit from the extension line and connect a known working phone. If the known working phone operates properly, have it repaired by one of the specified Panasonic Factory Service Centers. If the known working telephone does not operate properly, check the Electronic Modular Switching System (KX-T30810).
- Keep the unit away from heating appliances and electrical noise generating devices such as fluorescent lamps and motors.



- The unit should be kept free of dust, moisture and vibration, and should not be exposed to direct sunlight.
- Do not use benzine, thinner, or the like, or any abrasive powder to clean the cabinet. Wipe it with a soft cloth.

#### WARNING:

TO PREVENT FIRE OR SHOCK HAZARD, DO NOT EXPOSE THIS PRODUCT TO RAIN OR ANY TYPE OF MOISTURE.

Do not use any handset other than Panasonic handset for model KX-T30850 use.

"This equipment has been tested and found to comply with the limits for a Class B computing device in accordance with the specifications set forth in Subpart J of Part 15 of the FCC Rules. If this equipment does cause interference to radio or television reception which can be determined by turning the equipment on and off, use the equipment in another location and/or utilize an electrical outlet different from that used by the receiver."

# Important Information

This telephone does not provide magnetic coupling to hearing aids.

FCC rules prohibit the use of nonhearing aid-compatible telephones in the following locations or applications:

- All public or semipublic coinoperated or credit card telephones.
- (2) Elevators, highways and tunnels (automobile, subway, railroad or pedestrian) where a person with impaired hearing might be isolated in an emergency.
- (3) Places where telephones are specifically installed to alert emergency authorities such as fire, police or medical assistance personnel.
- (4) Hospital rooms, residential health care facilities, convalescent homes, and prisons.
- (5) Workstations for hearing impaired personnel.
- (6) Hotel, motel, apartment lobbies; in stores where telephones are used by patrons to order merchandise; in public transportation terminals where telephones are used to call taxis, or to reserve lodging or rental automobiles.
- (7) Hotel and motel rooms. (At least ten percent of the rooms must contain hearing aid-compatible telephones; or contain jacks for plug-in hearing aid-compatible telephones which will be provided to hearing impaired customers upon request.)

# Accessory Order Information

- Replacement parts and accessories are available through your local authorized parts
- For the authorized distributors in your area, call toll free: 1-800-447-4700.

Part No.	Picture	Description	Comment
KX-J07G KX-J15G KX-J25G		Handset cord	7 feet 15 feet 25 feet

# Servicenter Directory

To locate an Authorized Servicenter in Your Area within the Continental U.S.A.

# DIAL TOLL FREE: 1-800-447-4700

24 Hours a Day, 7 Days a Week

Requests for assistance in obtaining repairs or technical information...contact any one of the following Service Administration offices:

#### EASTERN

50 Meadowland Parkway Secaucus, NJ 07094 201-348-7460

#### **MIDWEST**

425 East Algonquin Road Arlington Heights, IL 60005 312-981-4842

#### WESTERN

6550 Katella Avenue Cypress, CA 90630 714-895-7438

#### SOUTHERN

1854 Shackle-Ford Court, Suite 105 Norcross, GA 30093 404-925-6860

#### Correspondence requesting product information should be sent to:

Panasonic Consumer Affairs, Matsushita Services Company, Division of Matsushita Electric Corporation of America, 50 Meadowland Parkway, Secaucus, NJ 07094

## Service in Puerto Rico

MATSUSHITA ELECTRIC OF PUERTO RICO, INC.

Panasonic Sales Company Factory Servicenter

Calle Rosarito, Edif D Ceramica Industrial Park

Carolina, Puerto Rico 00630 809-750-5135, 809-750-5235

#### Service in Hawaii PANASONIC HAWAII, INC.

91-238 Kauhi Street, Ewa Beach P.O. Box 774 Honolulu, Hawaii 96808-0774 808-682-1521

# Service in the Continental U.S.A. ...

1575 NORTHSIDE DRIVE SUITE 325

ATLANTA, GA 30318 (404) 351-8978

# Factory Servicenters

#### MATSUSHITA SERVICES COMPANY

Division of Matsushita Electric Corporation of America 50 Meadowland Parkway, Secaucus, New Jersey 07094