

N change message Notification 6

Sprint Digital Voice calls a telephone or pager when you receive new messages.

G record your mailbox Greeting 4

A typical greeting is "This is John. I can't take your call right now. Please leave a message after the tone." If Do Not Disturb is ON, outside callers will immediately hear your greeting. If OFF, the system will try your extension and play your greeting only if you do not answer or are busy.

RN Record your mailbox Name 7 6

The name you record will replace your mailbox/extension number in all prompts.

FD Future Delivery messages 3 3

Sprint Digital Voice sends your message on the date and time you specify.

CS Change Security code 2 7

The code can be up to six (6) digits long.

TI hear TIme and date 8 4

X EXit mailbox 9

Sprint® Digital Voice

Quick Reference User's Guide Item Number 699340

To Call Your Mailbox

Calling your mailbox gives you access to the Main Menu of user features (shown below).

1. Dial an extension number or your company's telephone number.
2. If you hear the main greeting, dial #. Otherwise go to step 3.
3. If requested, dial your mailbox number.
4. If requested, dial your Security Code (password).
5. Select a feature from the Main Menu by using the capitalized letter in the feature name. For example, press L to listen to your messages. For your convenience, the numbers that correspond to the letter(s) are shown to the right of the feature name.

Main Menu of Voice Mail Features

L Listen to messages 5

While listening you can:

- record a REply 7 3
- have a Message Forwarded 6 3
- hear message TIme, date 8 4
- SAve message 7 2
- Erase message 3
- Reverse Listening order 7 5
- Listen to next message 5
- Back up 5 seconds 2
- Back up to the Beginning 2 2
- Go ahead 5 seconds 4
- pause/resume listening *
- turn Volume Up 8 8
- turn Volume Down 8 3
- restore Volume to Normal 8 6
- exit listen mode #

RS Record and Send a message 7 7

While recording you can:

- Erase recording 3
- End recording and send message #

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