

## 56 Voicemail User Guide

To Access your mailbox dial 78\_\_  
Then dial your password.

For External Callers dial your main number  
when the voicemail answers dial 9 followed  
by your mailbox number and then your  
password.

*NOTE: If any option is not allowed  
that option has not been enabled for  
your mailbox. Please see your  
system administrator for details.*

### User's Main Menu

**1**Retrieve  
Messages**2**Mailbox  
Parameters**8**Send  
Message**9**Return To  
Auto Attendant

#### Retrieve Message Menu

Next Msg	Replay Msg	Save Msg
Frwd Msg	Reply To Msg	6
7	Delete Msg	Auto Attn.
*	0	#

#### Record Greeting/Name Menu

Play Back	Record	3
4	5	6
7	Delete	Previous Menu
*	0	#

#### Change Password Menu

Play Back	Change	3
4	5	6
7	8	Previous Menu
*	0	#

#### Mailbox Parameters

Record Greeting	Record Name	Dir. Listing
Change Psswd	5	External Notif.
Pager Notif.	8	Previous Menu
*	0	#

#### Directory Listing Menu

Play Back	Change	3
4	5	6
7	Delete	Previous Menu
*	0	#

#### External/Pager Notification Menu

Change Mode	Tel/Pager Number	Play Back
4	5	6
7	8	Previous Menu
*	0	#

